

**Subject: MSC NOTICE --- DOCUMENTATION REQUIREMENTS FOR KENYA**

**Date: 14 May, 2025**

Dear customers,  
尊敬的客户,

Please advise the shippers to complete the ownership transfer of cargo listed under "to Order" Bills of Lading at least four (4) days prior to the vessel's arrival at the port of Kenya and change final receiver on bl to ensure the manifest data for the cargo is updated prior submission to Kenya customs department.

为确保货物在肯尼亚顺利清关，托运人务必在船舶抵达肯尼亚港前至少 4 天完成“指示”提单所列货物的所有权转让并将提单上 CNEE 更改为实际最终收货人信息，以确保目的港 MSC 在提交给肯尼亚海关部门之前更新舱单信息。

Failure to meet this deadline , a late manifest amendment is requested to submitted by MSC Kenya to the local authorities at the shipper's expense.

如未能按时完成，需经由目的港 MSC 向当地政府提交逾期舱单修改申请，费用由托运人承担，同时需要以下文件：

The following documents will be necessary:

1. A Letter of Indemnity from the shipper to customs
2. A Letter of Indemnity from the consignee to customs
3. A letter from the bank confirming the endorsement on the OBL, if applicable
4. A manifest corrector

Please note that a fee of USD 200.00 will be charged for this process.

Please contact your clients to make sure comply with the POD Customs Regulation. We will follow up your SI request directly and any incorrect data will cause extra cost or responsibility, which is on your account. We will not verify with you again.

请各订舱代理及时通知客人与其收货人落实各国家/各港口的海关要求。我司此邮件仅供提醒，如稍后港口海关有任何更新，请建议客人及时落实更新并遵照执行。我司将继续完全按照各代理所提供的提单确认件直接录入舱单并签发提单，不再另行与代理确认。

Using this opportunity, we would like to express our sincere appreciation for your kind attention and cooperation. Please do not hesitate to contact us if we could be of any assistance.

借此契机，我司衷心感谢贵司一如既往的厚待与合作。如有任何疑问，欢迎垂询。

Regards

Mediterranean Shipping Company (Shanghai) Limited